



# Change Your Blackboard Password

---

---

**NOTE:** It is recommended that you change your password immediately after your initial login. Passwords in Blackboard may be changed in two areas - the Welcome Page or within any coursesite.

## Welcome Page

- STEP 1: Login to Blackboard (<http://blackboard.egr.uh.edu>).
- STEP 2: Locate the small Tools box in the upper, left-hand corner.
- STEP 3: Click Personal Information.
- STEP 4: Click Change Password.
- STEP 5: Type in new Password; Verify Password; click Submit button.
- STEP 6: Click OK.

## Within a Coursesite

- STEP 1: Login to Blackboard (<http://blackboard.egr.uh.edu>).
- STEP 2: Click on course link under My Courses.
- STEP 3: Click Tools on the Navigation bar (left side of page).
- STEP 3: Click Personal Information.
- STEP 4: Click Change Password.
- STEP 5: Type in new Password; Verify Password; click Submit button.
- STEP 6: Click OK.

## Forgot your password?

To have your Blackboard password reset, contact Anisa Maredia-Karim at 713-743-9972 or [akarim2@uh.edu](mailto:akarim2@uh.edu), or Debbie Boyer at 713-743-1347 or [dboyer@uh.edu](mailto:dboyer@uh.edu).